

SPECIAL MEETING
BAY COUNTY BOARD OF COMMISSIONERS
A G E N D A
TUESDAY, JANUARY 18, 2022

4:30 P.M.

(Or immediately following the Personnel/Human Services Committee Meeting)

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

I CALL TO ORDER (CHAIRMAN HEREK)

II ROLL CALL

III INVOCATION

IV PLEDGE OF ALLEGIANCE

V CITIZEN INPUT

VI ITEMS FOR CONSIDERATION

- | | | |
|-------|----|---|
| 1- 3 | A. | Res. No. 2022-13 - Bay Future - ARPA Funding |
| 4- 7 | B. | Res. No. 2022-14 - Bay Area Community Foundation - ARPA Funding |
| 8- 9 | C. | Res. No. 2022-15 - Correction to Drain Assessment - Mill Pond Drain (Drain Office) |
| 10-11 | D. | City of Bay City - Notification of Application for Obsolete Property Rehabilitation Certificate - 1108 Water Street, LLC - \$4,781,269 (Receive) |
| | E. | Resolutions forwarded from the 1/18/2022 Personnel/Human Services Committee Meeting |
| 12 | 1. | No. 2022-16 - JustFOIA Software and License Agreement (Corporation Counsel) |
| 13 | 2. | No. 2022-17 - Grant Applications up to \$10,000 for Freezer and Warmer (Department on Aging) |
| 14 | 3. | No. 2022-18 - Vacancies: 911 Central Dispatch; Finance Department; Sheriff Marine Patrol (Personnel) |
| 15-16 | 4. | No. 2022-19 - Reauthorization of Health Department Reorganization |

(Personnel/Health Department)

17

5. No. 2022-20 - Pinconning Police Department Network Access (Information Systems)

VII UNFINISHED BUSINESS

18-25

A. Food License Fees - Opinion on Legality of Blanket Waiver of Food Service Establishment License Fees in 2022 (Corporation Counsel)

VIII NEW BUSINESS

IX MISCELLANEOUS

X ANNOUNCEMENTS

XI CLOSED SESSION

XII RECESS/ADJOURNMENT

The County of Bay will provide necessary and reasonable auxiliary aids and services such as signers for the hearing impaired and audio tapes of printed materials to individuals with disabilities upon 10 days' notice to the County of Bay. Individuals with disabilities requiring auxiliary aids or services should contact the County of Bay by writing or calling:

Amber Davis-Johnson, ADA Coordinator
Corporation Counsel
515 Center Avenue
Fourth Floor, Bay County Building
By City, MI 48708
(989)895-4131

Join Zoom Meeting
<https://us02web.zoom.us/j/81694266170>

Meeting ID: 816 9426 6170
Passcode: 547697
One tap mobile
+13126266799,,81694266170#,,, *547697# US (Chicago)
+19292056099,,81694266170#,,, *547697# US (New York)

BAY COUNTY BOARD OF COMMISSIONERS

515 CENTER AVENUE, SUITE 405, BAY CITY, MICHIGAN 48708-5125

(989) 895-4120 FAX (989) 895-4226

e-mail address: bergerd@baycounty.net

www.baycounty-mi.gov



THOMAS M. HEREK
CHAIRMAN
5TH DISTRICT

VAUGHN J. BEGICK
VICE CHAIRMAN
3RD DISTRICT

KAYSEY L. RADTKE
SERGEANT AT ARMS
6TH DISTRICT

MARIE FOX
1ST DISTRICT

ERNIE KRYGIER
2ND DISTRICT

KIM J. COONAN
4TH DISTRICT

JAYME A. JOHNSON
7TH DISTRICT

ROBERT J. REDMOND
FINANCIAL ANALYST
(989) 895-4125
redmond@baycounty.net

DEANNE C. BERGER
BOARD COORDINATOR
(989) 895-4121
bergerd@baycounty.net

To: Bay County Board of Commissioners

From: Thomas M. Herek, Board Chair

Date: January 12, 2022

Subject: Bay Future Economic Development Request for ARPA Funding

Background:

Bay Future is the County-wide economic development organization for Bay County. The American Rescue Plan Act highlights and encourages the use of ARPA dollars to assist small business that were affected and impacted by the COVID-19 pandemic. Bay Future and its partners wish to administer the following programs:

- Small Business Grant Funding. Total Cost: \$1,050,000.

This program will support the small businesses and industries disproportionately impacted by COVID-19. Business would be able to apply for grant funding through Bay Future. Bay Future would market the program, work with the small business to collect applications, review, score those applications and finally administer/disperse grant funds that meet the ARPA Legislation guidelines. Reporting of said grant funding will be required by contract. Small business is the life blood of our community's economy. These businesses affected by COVID-19 need this critical support.

- o \$900,000 – Small businesses including food establishments, retail, recreational facilities, among others
- o \$100,000 – Entertainment and hospitality venues
- o \$50,000 – Administrative costs

- Small Business Support. Total Cost: \$368,500

To administer this program, Bay Future will work with the Small Business Development Center to aid the startup and growth of businesses specific to Bay County. The SBDC consultant will offer critical tools, resources, guides, etc. to Bay County businesses in need. Assistance includes but is not limited to a comeback toolkit, consulting support, small business training, tech commercialization support, a 90 day refinement program and more.

- Talent Attraction & Retention. Total Cost: \$581,500

Bay County is in dire need of talent attraction and retention due to the decrease in population, population aging out of the workforce and more. Bay Future will work with their partners to create a portal of place making and workforce development to attract and retain workers modeled after Hello West Michigan as a one stop organization for talent recruitment, and information including branding, K-12 education, leisure activities, housing, local government and more. This program is designed to create a larger workforce for businesses to pull from by attracting employees and retaining our residents. This one time investment of this program will be built to become self-sustaining.

-1-

Financial Impact:

This will utilize Two Million Dollars of ARPA funding, which may be released in installments based on program administration; no impact to the general fund.

Recommendation:

Authorize the Board Chairman to sign all necessary documents with Bay Future, Inc. to administer these economic development programs as described above for a sum of \$2,000,000 upon review and approval by Corporation Counsel and the Finance Officer which will include reporting requirements, and adherence to ARPA guidance. Approve budget adjustments as necessary.

BAY COUNTY BOARD OF COMMISSIONERS

JANUARY 18, 2022

RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS (1/18/2022)

WHEREAS, Bay Future is the County-wide economic development organization for Bay County. The American Rescue Plan Act highlights and encourages the use of ARPA dollars to assist small business that were affected and impacted by the COVID-19 pandemic. Bay Future and its partners wish to administer the following programs:

· Small Business Grant Funding. Total Cost: \$1,050,000. This program will support the small businesses and industries disproportionately impacted by COVID-19. Business would be able to apply for grant funding through Bay Future. Bay Future would market the program, work with the small business to collect applications, review, score those applications and finally administer/disperse grant funds that meet the ARPA Legislation guidelines. Reporting of said grant funding will be required by contract. Small business is the life blood of our community's economy. These businesses affected by COVID-19 need this critical support.

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- o \$100,000 – Entertainment and hospitality venues
- o \$50,000 – Administrative costs

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· Talent Attraction & Retention. Total Cost: \$581,500 Bay County is in dire need of talent attraction and retention due to the decrease in population, population aging out of the workforce and more. Bay Future will work with their partners to create a portal of place making and workforce development to attract and retain workers modeled after Hello West Michigan as a one stop organization for talent recruitment, and information including branding, K-12 education, leisure activities, housing, local government and more. This program is designed to create a larger workforce for businesses to pull from by attracting employees and retaining our residents. This one time investment of this program will be built to become self-sustaining.

WHEREAS, This will utilize two million dollars of ARPA funding, which may be released in installments based on program administration; there is no impact to the general fund; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes the Board Chairman to sign all necessary documents with Bay Future, Inc. to administer these economic development programs as described above for a sum of \$2,000,000 upon review and approval by Corporation Counsel and the Finance Officer which will include reporting requirements, and adherence to ARPA guidance; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR
AND BOARD

ARPA Funds - Bay Future

MOVED BY _____ SUPPORTED BY _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX				KIM J. COONAN				JAYME A. JOHNSON			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE

ROLL CALL: YEAS

VOICE: YEAS

NAYS

NAYS _____

EXCUSED

EXCUSED

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED

CORRECTED

REFERRED _____

NO ACTION TAKEN _____

- 3 -



January 12, 2022

Bay County Commission
Bay County
515 Center Avenue, Suite 405
Bay City, MI 48708

Dear Chairman Herek, Executive Barcia, Commissioners Fox, Krygier, Begick, Coonan, Radtke, and Johnson:

We are told that every cloud has a silver lining.

The American Rescue Plan Act represents a silver lining in what has been a long period of dark days brought on by the pandemic. The sense of optimism and hope behind this sentiment is how we feel about the financial resources that are flowing into local communities, the likes of which we have not seen before and likely will not see again. As County Commissioners, the challenges and opportunities before you are great.

As I sat at last night's Commission meeting and listened to the unsettling workforce and employment data presented by Michigan Works CEO Chris Rishko, Phil Eich's moving stories about sense of place, and Bay Future's plan to provide critical and needed support to area businesses, I was struck by the instrumental – **and often unsung** – role the nonprofit sector plays in making Bay County a thriving community. Nonprofits are building our future leaders, training our workforce, protecting our children, making sure families are fed, and creating the opportunities and amenities that make our community a great place to call home. They feed, heal, shelter, educate, inspire, enlighten, and nurture people of every age, gender, race, and socioeconomic status.

On behalf of the Bay Area Community Foundation's Board of Directors, we strongly encourage you to ensure the community's charitable nonprofit partners (501c3) are represented in plans for resource distribution as: (1) a recipient of operating/cash assistance and (2) through program or project investments that align with established interests of the Commission and the community. Nonprofits deserve a program specifically tailored to this industry. BACF is uniquely positioned to aid the Commission in this regard.

A key purpose of our organization is to understand, support, and develop our critical nonprofit infrastructure. For 40 years, we have been channeling resources to where needs and opportunities are greatest. These efforts include \$45 million in total grants, with annual grantmaking surpassing

\$2 million for the last four years. During 2020 and 2021, we earmarked more than 50% of our own discretionary dollars for operating support to nonprofits. We have a community-based review process backed by the systems and staff to carry out effective and strategic investments. It's what we do every day – with or without COVID.

Nonprofit organizations strengthen communities by providing the educational, health, and social services that citizens need and which government cannot fully provide. Partnerships between charitable nonprofits and government make sense. They allow for leveraging of resources, relationships, and strengths to better serve our community. Nonprofits maximize public benefits with their deep knowledge of community needs backed by their close relationships and high levels of trust with those they serve.

Not only do nonprofits provide vital services, they are a key part of the economy as an employer and provider/consumer of resources and products. During the pandemic, tens of millions more Americans than usual turned to charitable organizations for help – and nonprofits delivered. Our local nonprofits were no different.

Our community is stronger when government and nonprofits work together. When done right, funding decisions are not just about dollars and cents. They are about impact and contributing to the fabric, social safety net, economic vitality, and sense of place.

The Bay Area Community Foundation stands ready to assist in any way necessary for the good of the community. We look forward to sharing our thoughts on how this can be done.

Sincerely,



Ellen Charlebois
Chair



Karen Tighe
Vice Chair



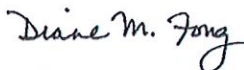
Greg Grocholski
Treasurer



Andreas Teich
Secretary



Rick Learman
Officer



Diane Fong
President & CEO

BAY COUNTY BOARD OF COMMISSIONERS

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DEANNE C. BERGER
BOARD COORDINATOR
(989) 895-4121
bergerd@baycounty.net

To: Bay County Board of Commissioners

From: Thomas M. Herek, Chair

Date: January 12, 2022

Subject: Bay Area Community Foundation - ARPA Funding

BACKGROUND:

Non-profit organizations strengthen our community by providing the educational, health, and social services that citizens need and which government cannot fully provide. Non-profits are also a key part of our community as employers and consumers of resources and products. Many non-profit organizations have suffered greatly during the course of the COVID pandemic. The American Rescue Plan Act ("ARPA") specifically allows distribution of ARPA dollars to non-profit entities that have been negatively impacted by the COVID pandemic and that continue to provide essential services to our Bay County residents. Bay County has received, and continues to receive, a high number of submissions from various nonprofit entities requesting distribution of the County's ARPA dollars. The Bay Area Community Foundation specializes in and has an established community based review process backed by systems and staff to carry out effective resource distribution to Bay County's nonprofits organizations. Bay County does not have the staff to effectively vet, oversee, and ensure ARPA compliance of any on-the ground grant application process, and it would be in the best interest of Bay County's citizens as well as its non-profits to have an established entity such as the Bay Area Community Foundation determine the best use of Bay County's ARPA funds that the Board chooses to direct toward non-profit entities. This will ensure that funds are distributed where they are most needed, in a timely manner and in compliance with all ARPA rules and regulations.

FINANCIAL IMPACT:

This will utilize a \$500,000 lump sum distribution of ARPA funds and up to an additional \$25,000 in administrative costs of ARPA funding; no impact to general fund.

RECOMMENDATION:

That the Board approve a resolution authorizing the Board Chair to sign an Agreement and all other necessary documents with the Bay Area Community Foundation awarding the sum of \$500,000 for distribution to appropriate nonprofits and up to an additional \$25,000 in administrative costs, following review and approval by Corporation Counsel and the County's Finance Officer. Said written Agreement shall include provisions that any distribution of the \$500,000 by the Community Foundation is made pursuant to a community-based review process, which must be fully compliant with all ARPA rules, regulations and guidelines. It is further recommended that the Board approve all necessary budget adjustments.

BAY COUNTY BOARD OF COMMISSIONERS

JANUARY 18, 2022

RESOLUTION

- BY:** BAY COUNTY BOARD OF COMMISSIONERS (1/18/2022)
- WHEREAS,** Non-profit organizations strengthen our community by providing the educational, health, and social services that citizens need and which government cannot fully provide; and
- WHEREAS,** Non-profits are also a key part of our community as employers and consumers of resources and products. Many non-profit organizations have suffered greatly during the course of the COVID pandemic; and
- WHEREAS,** The American Rescue Plan Act ("ARPA") specifically allows distribution of ARPA dollars to non-profit entities that have been negatively impacted by the COVID pandemic and that continue to provide essential services to our Bay County residents; and
- WHEREAS,** Bay County has received, and continues to receive, a high number of submissions from various nonprofit entities requesting distribution of the County's ARPA dollars; and
- WHEREAS,** The Bay Area Community Foundation specializes in and has an established community based review process backed by systems and staff to carry out effective resource distribution to Bay County's nonprofits organizations; and
- WHEREAS,** Bay County does not have the staff to effectively vet, oversee, and ensure ARPA compliance of any on-the ground grant application process, and it would be in the best interest of Bay County's citizens as well as its non-profits to have an established entity such as the Bay Area Community Foundation determine the best use of Bay County's ARPA funds that the Board chooses to direct toward non-profit entities. This will ensure that funds are distributed where they are most needed, in a timely manner and in compliance with all ARPA rules and regulations; and
- WHEREAS,** This will utilize a \$500,000 lump sum distribution of ARPA funds and up to an additional \$25,000 in administrative costs of ARPA funding; there is no impact to general fund; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners authorizes the Board Chair to sign an Agreement and all other necessary documents with the Bay Area Community Foundation awarding the sum of \$500,000 for distribution to appropriate nonprofits and up to an additional \$25,000 in administrative costs, following review and approval by Corporation Counsel and the County's Finance Officer; Be It Further
- RESOLVED** That said written Agreement shall include provisions that any distribution of the \$500,000 by the Community Foundation is made pursuant to a community-based review process, which must be fully compliant with all ARPA rules, regulations and guidelines; Be It Further
- RESOLVED** That related budget adjustments, if required, are approved.

THOMAS M. HEREK, CHAIR
AND BOARD

ARPA FUNDS - Bay Area Community Foundation

MOVED BY _____
SUPPORTED BY _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX				KIM J. COONAN				JAYME A. JOHNSON			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

-7-

BAY COUNTY DRAIN COMMISSIONER

MICHAEL RIVARD
rivardm@baycounty.net

515 CENTER AVENUE, SUITE 601
BAY CITY, MICHIGAN 48708-5127
drainoffice@baycounty.net

January 13, 2022

PHONE (989) 895-4290
FAX (989) 895-4292
TDD (989) 895-4049
(HEARING IMPAIRED)

Tom Herek, Chairman
Bay county Board of Commissioners
515 Center Avenue
Bay City MI 48708

Dear Chairman Herek:

We have recently been made aware of an assessment issue which will require a board resolution to correct. The assessment was made to parcel 09-100-024-300-270-00 in the amount of \$32.60 for the Mill Pond Drain in Monitor Township. The parcel belongs to MDOT and is exempt from special assessments; therefore the assessment needs to be removed from the assessment roll that was previously approved by the board.

The Michigan Drain Code, Section 280.273 of Act 40 of 1956 as amended, states any such error is to be reported to the County Board of Commissioners and request the Board order the same corrected.

Please consider this my formal request to place this item on the Board's agenda to correct the assessment error.

Any questions you may have, please do not hesitate to contact me.

Sincerely,



Michael Rivard
Bay County Drain Commissioner

Cc: Shawna Walraven, Treasurer
Deane Berger, Board Coordinator
Sue Pike, Monitor Treasurer

BAY COUNTY BOARD OF COMMISSIONERS

JANUARY 18, 2022

RESOLUTION

BY: BAY COUNTY BOARD OF COMMISSIONERS (1/18/2022)

WHEREAS, The Drain Office was recently been made aware of an assessment issue which requires a board resolution to correct; and

WHEREAS, The assessment was made to parcel 09-100-024-300-270-00 in the amount of \$32.60 for the Mill Pond Drain in Monitor Township; and

WHEREAS, The parcel belongs to MDOT and is exempt from special assessments and it is necessary to remove the assessment from the assessment role that was previously approved by the Board; and

WHEREAS, The Michigan Drain Code, Section 280.273 of Act 40 of 1956 as amended, states any such error is to be reported to the County Board of Commissioners and request the Board order the same corrected; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners, by this resolution, corrects the errors to parcel 09-100-024-300-270-00 in the amount of \$32.60 for the Mill Pond Drain in Monitor Township.

THOMAS M. HEREK, CHAIR
AND BOARD

Drain Office - Correction to Assessments - Mill Pond Drain

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX				KIM J. COONAN				JAYME A. JOHNSON			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____



January 10, 2022

Chairman
Bay County Board of Commissioners
515 Center Avenue
Bay City, MI 48708

RE: Application for Obsolete Property Rehabilitation Certificate

On January 7, 2022, Jon Carlson, on behalf of 1108 Water Street, LLC, submitted an application to establish an application for an Obsolete Property Rehabilitation Exemption Certificate for 1100, 1108, & 1120 N. Water Street, Bay City, MI, filed under State of Michigan P.A. 146 of 2000.

In accordance with the Act, you are hereby notified that the certificate was filed for rehabilitation in the estimated amount of \$4,781,269.

A response is requested by Friday, February 4, 2022. A public hearing on the district and certificate will be held by the City Commission at their February 7, 2022, meeting. The meeting will be held at 6:30 PM at City Hall, 301 Washington Avenue.

CITY OF BAY CITY

Tema J. Lucero
City Clerk

-10-

Application for Obsolete Property Rehabilitation Exemption Certificate

Issued under authority of Public Act 146 of 2000, as amended.

This application should be filed after the district is established. This project will not receive tax benefits until approved by the State Tax Commission. Applications received after October 31 may not be acted upon in the current year. This application is subject to audit by the State Tax Commission.

INSTRUCTIONS: File the completed application and the required attachments with the clerk of the local government unit. (The State Tax Commission requires two copies of the Application and attachments. The original is retained by the clerk.) See State Tax Commission Bulletin 9 of 2000 for more information about the Obsolete Property Rehabilitation Exemption. The following must be provided to the local government unit as attachments to this application: (a) General description of the obsolete facility (year built, original use, most recent use, number of stories, square footage); (b) General description of the proposed use of the rehabilitated facility, (c) Description of the general nature and extent of the rehabilitation to be undertaken, (d) A descriptive list of the fixed building equipment that will be a part of the rehabilitated facility, (e) A time schedule for undertaking and completing the rehabilitation of the facility, (f) A statement of the economic advantages expected from the exemption. A statement from the assessor of the local unit of government, describing the required obsolescence has been met for this building, is required with each application. Rehabilitation may commence after establishment of district.

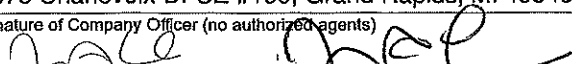
Applicant (Company) Name (applicant must be the OWNER of the facility) 1108 Water Street, LLC									
Company Mailing Address (Number and Street, P.O. Box, City, State, ZIP Code) 3075 Charlevoix Drive SE #100, Grand Rapids, MI 49546									
Location of obsolete facility (Number and Street, City, State, ZIP Code) 1100, 1108, 1120 N. Water Street									
City, Township, Village (indicate which) Bay City		County Bay							
Date of Commencement of Rehabilitation (mm/dd/yyyy) 04/01/2022	Planned date of Completion of Rehabilitation (mm/dd/yyyy) 05/01/2023	School District where facility is located (include school code) Bay City 09010							
Estimated Cost of Rehabilitation \$4,781,269.00		Number of years exemption requested 12							
Attach legal description of obsolete property on separate sheet.									
Expected Project Outcomes (Check all that apply) <table border="0"><tr><td><input checked="" type="checkbox"/> Increase commercial activity</td><td><input type="checkbox"/> Retain employment</td><td><input checked="" type="checkbox"/> Revitalize urban areas</td></tr><tr><td><input checked="" type="checkbox"/> Create employment</td><td><input type="checkbox"/> Prevent a loss of employment</td><td><input checked="" type="checkbox"/> Increase number of residents in the community in which the facility is situated</td></tr></table>				<input checked="" type="checkbox"/> Increase commercial activity	<input type="checkbox"/> Retain employment	<input checked="" type="checkbox"/> Revitalize urban areas	<input checked="" type="checkbox"/> Create employment	<input type="checkbox"/> Prevent a loss of employment	<input checked="" type="checkbox"/> Increase number of residents in the community in which the facility is situated
<input checked="" type="checkbox"/> Increase commercial activity	<input type="checkbox"/> Retain employment	<input checked="" type="checkbox"/> Revitalize urban areas							
<input checked="" type="checkbox"/> Create employment	<input type="checkbox"/> Prevent a loss of employment	<input checked="" type="checkbox"/> Increase number of residents in the community in which the facility is situated							
Indicate the number of jobs to be retained or created as a result of rehabilitating the facility, including expected construction employment. 100									
<input type="checkbox"/> Each year, the State Treasurer may approve 25 additional reductions of half the school operating and state education taxes for a period not to exceed six years. Check the box at left if you wish to be considered for this exclusion.									

APPLICANT CERTIFICATION

The undersigned, authorized officer of the company making this application certifies that, to the best of his/her knowledge, no information contained herein or in the attachments hereto is false in any way and that all of the information is truly descriptive of the property for which this application is being submitted. Further, the undersigned is aware that, if any statement or information provided is untrue, the exemption provided by Public Act 146 of 2000 may be in jeopardy.

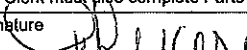
The applicant certifies that this application relates to a rehabilitation program that, when completed, constitutes a rehabilitated facility, as defined by Public Act 146 of 2000, as amended, and that the rehabilitation of the facility would not be undertaken without the applicant's receipt of the exemption certificate.

It is further certified that the undersigned is familiar with the provisions of Public Act 146 of 2000, as amended, of the Michigan Compiled Laws; and to the best of his/her knowledge and belief, (s)he has complied or will be able to comply with all of the requirements thereof which are prerequisite to the approval of the application by the local unit of government and the issuance of an Obsolete Property Rehabilitation Exemption Certificate by the State Tax Commission.

Name of Company Officer (No authorized agents) Jon A. Carlson	Telephone Number 7346040977	Fax Number 7346611286
Mailing Address 3075 Charlevoix Dr SE #100, Grand Rapids, MI 49546	E-mail Address carlson@3missionpartners.com	
Signature of Company Officer (no authorized agents) 	Title Manager	

LOCAL GOVERNMENT UNIT CLERK CERTIFICATION

The Clerk must also complete Parts 1, 2 and 4 on page 2. Part 3 is to be completed by the Assessor.

Signature 	Date Application Received 1/7/22
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FOR STATE TAX COMMISSION USE

Application Number	Date Received	LUCI Code
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-1/-

BAY COUNTY BOARD OF COMMISSIONERS

JANUARY 18, 2022

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (1/18/2022)

- WHEREAS, Beginning in January, 2020, Bay County Department of Corporation Counsel assumed all FOIA responsibilities which includes reviewing, coordinating and responding to all of Bay County's Freedom of Information Act (FOIA) requests; and
- WHEREAS, Since taking over FOIA, the Department of Corporation Counsel has simplified and streamlined the records request process for both County departments and staff as well as the general public. However, with over 40 different County departments, the process is still very labor-intensive and cumbersome as FOIA requests are increasing both in volume and complexity; and
- WHEREAS, Following discussions with the Information Systems Division, it was recommended the Department of Corporation Counsel purchase dedicated records request management software to insure that Bay County remains compliant with the strict FOIA laws; and
- WHEREAS, After a review of various FOIA software vendors, it was determined that the JustFOIA software is the best option financially as well the most user-friendly option. The JustFOIA software solution assists with managing every step of the records request process from intake to delivery, saving time through automating repetitive tasks, sending reminders, and communicating with requesters and county-wide departmental staff. The software also contains an integrated redaction feature, which assists with safely securing sensitive data exempt under the FOIA; and
- WHEREAS, Through the use of the JustFOIA request software, Corporation Counsel will provide Bay County citizens the ability to submit, communicate, pay fees, and download responsive records, all via a secure online portal. FOIA also often requires us to provide sensitive data, documents, and reports to other partner agencies, this sensitive data will be managed through JustFOIA's secure record request and delivery platform; and
- WHEREAS, The annual cost for a software license with 50 user roles is \$8,437.50 and all funds are allocated in the 2022 Information Systems Division software budget with no additional funds required. The projected total implementation cost is not to exceed \$10,000.00; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners authorizes entering into an agreement with a two year renewal option with JustFOIA for a dedicated records request management software; Be It Further
- RESOLVED That the Chairman of the Board is authorized to sign any and all necessary documents on behalf of Bay County after approval as to by Corporation Counsel; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

JAYME A. JOHNSON, CHAIR
AND COMMITTEE

Corporation Counsel - JustFOIA

MOVED BY _____
SUPPORTED BY _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX				KIM J. COONAN				JAYME A. JOHNSON			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

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BAY COUNTY BOARD OF COMMISSIONERS

JANUARY 18, 2022

RESOLUTION

- BY:** PERSONNEL/HUMAN SERVICES COMMITTEE (1/18/2022)
- WHEREAS,** Bay County Department on Aging would like to submit an application for grants to assist with purchasing a new stand-alone freezer (the old one is not able to be fixed), as well as another warmer for the pans of food for the Home Delivered Meals and Activity Center Meal programs; and
- WHEREAS,** This will allow department to free up space for inventory in current walk in freezer and also oven space needed to prepare meals; and
- WHEREAS,** The purchase of the equipment will not exceed \$10,000; and
- WHEREAS,** The Department on Aging was recently notified by the Bay Area Community Foundation that the following grants were open for application: The HEMLOCK SEMICONDUCTOR Community and Regional Empowerment (CARE) Fund 2022 Grant Application which is due January 31, and the Bay Area Community Foundation Semi Annual Grant Application which is due March 14, 2022; and
- WHEREAS,** At this time the cost to Bay County Department on Aging is unknown but there is money available in the Department's fund balance if needed; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners approves submittal of grant applications for up to \$10,000 through the HEMLOCK SEMICONDUCTOR Community and Regional Empowerment (CARE) Fund 2022 Grant and the Bay Area Community Foundation Semi Annual Grant to assist with purchasing needed stand-alone freezer and food warmer for the Kitchen; Be It Further
- RESOLVED** That the Chairman of the Board is authorized to execute grant application and grant award documents, and related documents, on behalf of the Board following Corporation Counsel and the County's Finance Officer's review and approval; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

JAYME A. JOHNSON, CHAIR
AND COMMITTEE

DOA - Grant Applications - Freezer & Warmer

MOVED BY _____
SUPPORTED BY _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX				KIM J. COONAN				JAYME A. JOHNSON			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE
ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

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BAY COUNTY BOARD OF COMMISSIONERS

JANUARY 18, 2022

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES (1/18/2022)
 RESOLVED By the Bay County Board of Commissioners that concurrence is given to post/advertise/test/fill the following full time/part time/temporary/seasonal or co-op positions/vacancies/new positions, monies for said positions to come from the respective departmental budgets:

A. VACANCIES (BUDGETED)

- 1 9-1-1 Central Dispatch: Dispatcher (full time; \$16.17/hr. entry)
2. Finance Department: Purchasing Agent (full time; \$21.23/hr. entry)
3. Sheriff - Marine Patrol Program: 5 Supervisors (seasonal; \$12.00/hr.)
25 Marine Deputies (seasonal; \$11.00/hr)

RESOLVED That authorization is granted to post/fill vacancies resulting from moves within a department whereby a Board approved vacancy was filled from staff within the department creating another vacancy in the same department, monies for said positions to come from the respective departmental budgets; Be It Further

RESOLVED That in the event individuals hired to fill approved vacancies prove to be unqualified or no longer want the position, the Personnel Director is authorized to post/fill the previously approved vacancy within a 60 day time period; Be It Further

RESOLVED That budget adjustments, if required, are approved; Be It Further

RESOLVED That it is clearly understood that any positions funded through a grant shall be terminated or hours reduced if grant funding is terminated or reduced.

JAYME A. JOHNSON, CHAIR
AND COMMITTEE

Vacancies - January

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX				KIM J. COONAN				JAYME A. JOHNSON			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____

VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____

AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

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BAY COUNTY BOARD OF COMMISSIONERS

JANUARY 18, 2022

RESOLUTION

- BY:** PERSONNEL/HUMAN SERVICES COMMITTEE (1/18/2022)
- WHEREAS,** Since 2020, the Bay County Health Department has deployed its staff in multiple efforts related to COVID 19 in Bay County (Disease Investigation, Immunizations, etc). Originally it was estimated that the majority of the work would occur within the 2020-2021 time period; and
- WHEREAS,** Given the fact that the pandemic is still occurring and the current number of cases is several times the number that of what was experienced in the past six months, there is a continued need to deploy and assign personnel devoted to current mitigation and prevention efforts; and
- WHEREAS,** The Board authorized in 2020 a temporary reorganization with an anticipated timeline of completion by the end of the fiscal year 2021. It is clear that the work needs to continue to meet the demands and necessities the county faces as the pandemic continues; and
- WHEREAS,** No additional general funds are necessary as resources of current and future allocations and supplemental funds provided by the State of Michigan will be utilized; and
- WHEREAS,** With the amount of existing state and other supplemental funding received, there are ample resources available to proceed with the current structure provided the availability of pandemic funding without any General Fund support; and
- WHEREAS,** The Health Department is seeking re-authorization of the previously approved reorganization plan and that those positions that were authorized be extended as grant funds are available; Therefore, Be It
- RESOLVED** That the Bay County Board of Commissioners authorizes continuation of the previously approved Health Department reorganization plan and extension of those positions previously authorized, contingent upon the availability of pandemic funding without any General Fund support; Be It Finally
- RESOLVED** That related budget adjustments, if required, are approved.

JAYME A. JOHNSON, CHAIR
AND COMMITTEE

Health Dept - Extension of Reorganization Plan

MOVED BY _____
SUPPORTED BY _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX				KIM J. COONAN				JAYME A. JOHNSON			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE

ROLL CALL: YEAS _____ NAYS _____ EXCUSED _____
VOICE: YEAS _____ NAYS _____ EXCUSED _____

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

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POSITION	DEPARTMENT	AVAILABLE FUNDING SOURCE(S)	CURRENT STATUS	RECOMMENDED COURSE OF ACTION	GENERAL FUND SUPPORT
Emergency Preparedness and Health Education Manager (FT, MB-10)	Emergency Preparedness	Public Health Emergency Preparedness Funds	Currently Filled	Redeploy as Public Health Services Manager (below)	NO
Epidemiological Investigator (aka Contact Tracers; 3 PT, PN5)	Public Health Services (Epi/CD)	COVID-19 Grant Funds	Proposed Hire	Temporary Hire Through FY 2021	NO
Public Health Services Manager (FT, MB-12)	Public Health Services (Epi/CD)	Public Health Emergency Preparedness Funds	Proposed Redeployment	Continue Deployment In Epi/CD Through FY 2021	NO

BAY COUNTY BOARD OF COMMISSIONERS

JANUARY 18, 2022

RESOLUTION

BY: PERSONNEL/HUMAN SERVICES COMMITTEE (1/18/2022)

- WHEREAS, The Information Systems Division of the County provides information technology services and support to all Law Enforcement agencies within Bay County; and
- WHEREAS, The City of Pinconning Police Department would use a virtual private network to access the Law Enforcement network in a secure manner contingent on the State of Michigan Criminal Justice Information Services (CJIS) requirements. This access would link the agency to important law enforcement data under the County supervision; and
- WHEREAS, The cost per year for dedicated IT services including the use of the network with 24/7 support is \$500 pending approval from Pinconning Police. There are system checks, verification of information sent, and security monitoring done on the network link; and
- WHEREAS, The City of Pinconning will provide their own firewall/hardware appliance to connect to the Bay County Information Systems network; Therefore, Be It
- RESOLVED That the Bay County Board of Commissioners approves the Agreement with the City of Pinconning Police Department to network access into the Bay County Information Systems Law Enforcement network for services related to using a Virtual Private Network for use on computers at the City of Pinconning; Be It Further
- RESOLVED That the Chairman of the Board is authorized to execute said Agreement and related documents on behalf of Bay County following Corporation Counsel review and approval; Be It Finally
- RESOLVED That related budget adjustments, if required, are approved.

JAYME A. JOHNSON, CHAIR
AND COMMITTEE

INFORMATION SYSTEMS - PINCONNING POLICE DEPARTMENT NETWORK ACCESS

MOVED BY _____
SUPPORTED BY _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
MARIE FOX				KIM J. COONAN				JAYME A. JOHNSON			
ERNIE KRYGIER				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE

ROLL CALL: YEAS NAYS EXCUSED
VOICE: YEAS NAYS EXCUSED

DISPOSITION: ADOPTED _____ DEFEATED _____ WITHDRAWN _____
AMENDED _____ CORRECTED _____ REFERRED _____ NO ACTION TAKEN _____

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MEMORANDUM

To: Tom Herek, Board Chair
From: Amber Davis-Johnson, Corporation Counsel *ADJ*
Date: January 14, 2022
Re: Request for Opinion on Legality of Blanket Waiver of Food Service Establishment License Fees in 2022

Background:

The Board has requested that Corporation Counsel look into the legality of the Board voting for a "blanket waiver" of Food Service Establishment License fees for the 2022 Calendar year. Upon review, it appears that the Board has the authority to waive only the **County** portion of any food service license fees assessed in the 2022 calendar year if it so chooses, but not the mandatory State license fee.

Discussion:

The Board of Commissioners approves a Fee Schedule every year as part of the Budget Approval Process. Included in the 2022 Budget that was recently passed was a fee schedule that included Food Service Establishment "License Fees" submitted by the Health Department. The fees set by the Health Department related to the issuance of a Food Service License are authorized by MCL 289.3119(1) and MCL 333.2444. Each Food Service License fee is comprised of two (2) parts: a mandatory State assessed "state license fee," and a permissive local health department assessed "service fee." The mandatory "state license fee" is a relatively small amount (anywhere between \$4 to \$39 in most cases), with the bulk of most Food Service License application charges being assessed for the service offered by the local health department for accepting and processing the application and inspecting the establishment. The statute that provides for such an assessment by the local health department reads as follows:

*"A local health governing entity . . . **may fix and require** the payment of fees for services authorized or required to be performed by the local health department. The local governing entity . . . **may revoke, increase or amend** the fees. The fees shall not be more than the reasonable cost of performing the service."*

MCL 333.2444 (bold emphasis added). I have attached a copy of fee schedule approved by the County Board of Commissions in late 2021 for the 2022 calendar year.

As noted in the statute, this Board has the authority to assess or NOT assess a local fee for the health department's provided services in relation to the Food Service Establishment License Application. The Board does not have the authority to waive the State License Fee. As such, the Board may approve a Motion to Amend the Bay County Fee Schedule to reduce the Food Service Establishment License Fees to the mandatory cost assessed by the State. The County would collect that mandatory State fee and forward the same on to the State. It would be an unlawful grant of credit for the County to "cover" that *State cost for food service establishments out of the general fund*.

BAY COUNTY USER FEES
2021 and 2022

APPENDIX A
1

2022 FEE SCHEDULE

<u>HEALTH DEPARTMENT</u>	<u>CLINIC FEES</u>	<u>2021</u>	<u>2022</u>
FAMILY PLANNING			
Preventive care, Age 12-39		125.00	125.00
Preventive care, Age 40-64		135.00	135.00
Preventive care, Est, Age 12-39		105.00	105.00
Preventive care, Est, Age 40-64		110.00	110.00
Office/Outpatient New Focused		40.00	40.00
Office/Outpatient New Expanded		55.00	55.00
Office/Outpatient New Detailed		80.00	80.00
Office/Outpatient Est. RN Eval		25.00	25.00
Office/Outpatient Est. Focused		40.00	40.00
Office/Outpatient Est. Expanded		60.00	60.00
Pap Smear		25.00	25.00
Hematocrit		10.00	10.00
Wet Mount		20.00	20.00
Flagyl-7 day supply		N/A	N/A
Condoms (12 per package)		N/A	N/A
Oral Contraceptives		20.00	20.00
Depo-Provera Injection		70.00	70.00
Nuva Ring		90.00	90.00
Ortho Evra Patch		N/A	N/A
Foam/Jelly/Cream		10.00	10.00
Terazol Cream		N/A	N/A
Blood Draw		15.00	15.00
Serum Pregnancy Test		N/A	N/A
Urine Pregnancy Test		20.00	20.00
HEARING AND VISION PROGRAM			
HEARING SCREENING:		20.00	20.00
VISION SCREENING		20.00	20.00
Per Board Resolution 2010-21 all charges are based on cost plus 10% or the highest allowable reimbursement rate.			
IMMUNIZATION/CONTAGIOUS DISEASE			
TB SKIN TEST:		24.00	24.00
VACCINE ADMIN FEE (single)		21.00	21.00

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2022 FEE SCHEDULE

		<u>2021</u>	<u>2022</u>
VACCINE ADMIN FEE (second or more)		21.00	21.00
Oral/Nasal Administration Fee		21.00	21.00
DT(Dip/Tet) Child up to 7 yrs.		35.00	35.00
DtaP		40.00	40.00
DtaP-IVP-HepB		95.00	95.00
Dtap-IVP (Kinrix)		90.00	90.00
Hepatitis A	Adult	85.00	85.00
	Child	55.00	55.00
Hepatitis B	Adult	75.00	75.00
	Child	40.00	40.00
Hepatitis A/B (Twinrix)		95.00	95.00
Hib		40.00	40.00
HPV		240.00	240.00
Influenza		27.00	27.00
Flu-High Dose over 65		31.00	31.00
Flu Mist		31.00	31.00
Garadasil 9 HPV-9		240.00	240.00
Medicare Flu - ADM Fee		21.00	21.00
Medicare Pneumonia - ADM Fee		21.00	21.00
Meningococcal B		205.00	205.00
Meningococcal MCV4	Meningitis	150.00	150.00
MMR		90.00	90.00
MMRV		235.00	235.00
Pneumococcal Conjugate	PCV13	220.00	220.00
Pneumococcal PPV23		65.00	65.00
Polio-IVP		40.00	40.00
Prevnar		220.00	220.00
Rotavirus		95.00	95.00
Varicella (Chick Pox)		140.00	140.00
Shingrix (50 and older)		175.00	175.00
Td		35.00	35.00
Tdap		50.00	50.00
Zostavax (Shingles)		200.00	200.00

LABORATORY

BLOOD DRAW	15.00	15.00
CHLAMYDIA	N/A	N/A
CHOLESTEROL SCREEN	15.00	15.00
GLUCOSE SCREEN	15.00	15.00
GONORRHEA CULTURE	N/A	N/A
GONORRHEA SMEAR	N/A	N/A
HERPES SIMPLEX TYPE 2 TESTING	N/A	N/A

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BAY COUNTY USER FEES
2021 and 2022

APPENDIX A
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2022 FEE SCHEDULE

	<u>2021</u>	<u>2022</u>
HEMOGLOBIN	N/A	N/A
LEAD TESTING	20.00	20.00
PATERNITY	N/A	N/A
RPR	N/A	N/A
SERUM PREGNANCY	N/A	N/A
URINE PREGNANCY	16.00	16.00
WET PREPS	N/A	N/A
POOL TESTING	23.00	23.00
E COLI TESTING	23.00	23.00
PLATE COUNT	12.00	12.00
WELL WATERS	23.00	23.00
LAB DRUG TESTING		
5 PANEL TEST	N/A	N/A
ALCOHOL	N/A	N/A
CONFIRMATION	N/A	N/A
ECSTASY	N/A	N/A
MEDICAL EXAMINER		
AUTOPSY REPORT	61.00	61.00
CREMATION PERMIT	67.00	67.00
DISINTERMENT PERMIT	125.00	125.00
HIV-STD CLINIC		
Health Screening Office Call	N/A	N/A
COURT ORDERED TESTING		
Office Visit for Male Testing	203.00	203.00
Office Visit for Female Testing	264.00	264.00
Jail Visit for Male Testing	264.00	264.00
Jail Visit for Female Testing	323.00	323.00
DNA Blood Draw & Testing	111.00	111.00

NOTE: Per Board Resolution
2010-21 all charges are based
on cost plus 10% or the
highest allowable
~~reimbursement rate~~

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2022 FEE SCHEDULE

	<u>2021</u>	<u>2022</u>
ENVIRONMENTAL HEALTH FEES		
General Fees		
Administration Fee	38.00	38.00
Consultation/Inspection Fee (VARIOUS PROGRAMS)	185.00	185.00
SEPTIC & WELL EXTENSIONS	40.00	40.00
Enforcement Policy, Office Conference, Informal Hearing and Formal Hearing Fee	153.00	153.00
General Food Safety Class/Per Person	15.00	15.00
FOOD SERVICE LICENSE:		
Type 1: Bar, with no food prep or pre-packaged low-hazard food	305.00	305.00
Type 2: Bar, with limited food prep, Kitchen Facilities and menu with 10 items or less, Fast Food with limited food preparation	430.00	430.00
Type 3: Table Service & Bar with Food Preparation and Full Kitchen Facilities		
0 - 50 Occupancy	410.00	410.00
51 - 100 Occupancy	455.00	455.00
101 - 150 Occupancy	510.00	510.00
151+ Occupancy	610.00	610.00
Fixed Establishment All Occupancy - Not for Profit	240.00	240.00
LATE FEE		
Up to 30 days After License Deadline		
30 Days + Past Deadline	300.00	300.00
CHANGE OF OWNERSHIP	300.00	300.00
Consultation/Inspection Fee (VARIOUS PROGRAMS)	184.00	184.00
Enforcement Policy, Office Conference, Informal Hearing and Formal Hearing Fee	150.00	150.00
FOLLOW UP INSPECTIONS		
BEYOND 1st FOLLOW UP		
ALL CORE, PRIORITY		
FOUNDATION AND		
PRIORITY VIOLATIONS	75.00	75.00

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BAY COUNTY USER FEES
2021 and 2022

APPENDIX A
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2022 FEE SCHEDULE

	<u>2021</u>	<u>2022</u>
MOBILE FOOD SERVICE COMMISSARY LICENSE	370.00	370.00
SPECIAL TRANSITORY FOOD UNIT SERVICE LICENSE (includes MDA fee \$40.00)	144.00	144.00
TEMPORARY FOOD SERVICE LICENSE		
For Profit		
With seven days or more notification	107.00	107.00
With less than seven days notification	128.00	128.00
Issued on Site	174.00	174.00
Office Issued-Limited Prep	40.00	40.00
Not-For-Profit		
With seven days or more notification	72.00	72.00
With less than seven days notification	85.00	85.00
Issued on Site	110.00	110.00
Inspection for Prep Occuring Prior to Event	50.00	50.00
SEASONAL	240.00	240.00
Consultation Fee	185.00	185.00
Special Transitory Food Unit (STFU) Inspection Fee	90.00	90.00
Remodel of Existing, Licensed Facility		
Type I Restaurant	292.00	292.00
Type II Restaurant	403.00	403.00
Type III Restaurant	403.00	403.00
All Others	292.00	292.00
New Construction		
Type I Restaurant	593.00	593.00
Type II Restaurant	812.00	812.00
Type III Restaurant	812.00	812.00
All Others	605.00	605.00
Resubmission of Plans or Modified Plans AFTER Plan Approval		
Site Inspection Fee (After Second Fee)	166.00	166.00
Fee if remodeling/construction is started before plans have been submitted and approved		

WATER/SEWAGE PROGRAMS

BAY COUNTY USER FEES
2021 and 2022

APPENDIX A
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2022 FEE SCHEDULE

	<u>2021</u>	<u>2022</u>
CAMPGROUND & SWIMMING POOL INSPECTION:	230.00	230.00
SANITARY CODE BOARD OF APPEALS HEARING FEE	150.00	150.00
DHS FACILITY INSPECTIONS:		
SEWAGE AND/OR WATER		
Partial inspection (Water supply and sewage disposal only)	234.00	234.00
General Sanitation and Safety Only	234.00	234.00
Full inspection	300.00	300.00
SEWAGE AND WELL Plan Review	255.00	255.00
SITE EVALUATION FEE	230.00	230.00
ON SITE SEWAGE DISPOSAL PERMIT:	306.00	306.00
SEPTIC TANK REPLACEMENT:	230.00	230.00
MODIFICATION TO PERMIT/GRADE MARK	102.00	102.00
SEWAGE INSTALLER INSTALLATION FEE	52.00	52.00
TYPE II WATER SUPPLY SAMPLING:	104.00	104.00
TYPE II WATER SUPPLY FOLLOW-UP SAMPLING:	104.00	104.00
WELL PERMITS:		
Type III & private	306.00	306.00
Type I & Type II	610.00	610.00
Follow-up sampling	104.00	104.00
LOAN EVALUATION:		
Sewage or Private Water Supply Evaluation	234.00	234.00
Sewage & Private Water Supply Evaluation	364.00	364.00
Fee if construction is started before permit is issued		
ORDINANCE ENFORCEMENT		
Ordinance #51		
Bay County Pawn Broker License	212.00	212.00
Payable Annually		
Ordinance #52		
Secondhand Dealer License	212.00	212.00

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BAY COUNTY USER FEES
2021 and 2022

APPENDIX A
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2022 FEE SCHEDULE

	<u>2021</u>	<u>2022</u>
Payable Annually		
Scrap Dealer License Payable Annually	212.00	212.00
TATTOO-BODY ART PROGRAM		
Plan Review	212.00	212.00
Radon Test Kits	10.00	10.00